

# THE ASSOCIATION OF AVIATION MEDICAL EXAMINERS



## 29TH ANNUAL SCIENTIFIC MEETING, SAVILL COURT, WINDSOR 3<sup>rd</sup> - 5<sup>th</sup> APRIL 2009

### GENERAL INFORMATION GUIDE

**Date:** Saturday 4<sup>th</sup> April 2009

**Venue:** Savill Court Hotel & Spa  
Bishopsgate,  
Great Windsor Park,  
Surrey, UK, TW20 0XN

Telephone: 00 44 (0)1784 472000  
Fax: 00 44 (0) 1784 472200  
Website: [www.macdonaldhotels.co.uk/savillcourt](http://www.macdonaldhotels.co.uk/savillcourt)

**NB** To request & book accommodation directly with Savill Court, see *Accommodation* page (pg 6) for details.

### SCIENTIFIC PROGRAMME - Morning Session

08:30 - 09:00	<i>Registration</i>	
09:00 - 09:05	AAME Chairman's Welcome	Dr Martin Hudson
09:05 - 09:10	AAME President's Welcome	Professor Anthony Batchelor
<b>09:10 - 09:15</b>	<b>Introduction to the Morning's Scientific Programme: Human Factors and The Individual Pilot</b>	<b>Chairman Dr Nigel Dowdall</b>
09:15 - 09:45	The Pilot Experience from Extremes of Aviation	Mr Andy Offer OBE 2 Excel Aviation (The world's only aerobatic airline)
09:45 - 10:30	Human Factors as Causes of Disorientation; Techniques to Avoid it	Dr Rollin Stott QinetiQ Medical Advisor (Safety)
10:30 - 11:00	Tea and Coffee	
11:00 - 11.30	The View from the Cockpit: CRM Circumstances of Events, How this is Taught & Relevance to Other Areas of Work	Captain Steve Sheterline Head of Flight Technical & Training British Airways
11:30 - 12.30	Common Themes in Human Factor Accidents; Detection & Prevention	Mr David King Chief Inspector of Air Accidents Air Accidents Investigation Branch
12:30 - 12:45	Panel Discussion	
12:45 - 14:00	Lunch	

14:00 - 14:30	East Midlands Air Support Unit: Flying Challenges, Planning, Operations. Changes Implemented After Accidents	Mr Graham Hancock East Midland Air Support Unit
14:30 - 15:15	A Systems Approach to Error Avoidance in Health Care	Professor Alan Aitkenhead University Department of Anaesthesia, Queen's Medical Centre, Nottingham University
15:15 - 15:45	Tea and Coffee	
15:45 - 16:15	Lessons from Medico Legal Practice: Methods of Error Avoidance in Practice; AME's Liability Following Aircraft Incident	Professor Carol Seymour Medical Protection Society
16:15 - 17:00	Confidential Reporting: CHIRP	Mr Peter Tait Chief Executive, CHIRP
17:00 - 17:30	CAA Update	Dr Sally Evans Chief Medical Officer CAA
17:30 - 17:35	Summary & Close	

**REGISTRATION METHODS:** There are three ways to register for the 2009 meeting;

#### ONLINE

To register online and pay by credit card please visit: [www.aame.co.uk](http://www.aame.co.uk) and click onto Scientific Meeting before following the on screen instructions.

**NB** The online registration system is not compatible with versions of Safari earlier than 2.04

To enter the online registration form you will be prompted for a membership number and password. Please enter the following information:

Registration Type	Membership Number	Password
<b>Members</b>	Please enter your four digit AAME membership no e.g. 0001	Please enter your last name
<b>Members of SAAME</b>	Please enter the code: SAAME	Please enter your last name
<b>Complimentary Members</b>	Please enter your membership no including the complimentary prefix e.g. C1001	Please enter your last name
<b>Non members</b>	Please enter the code: AAME	Please enter the code: AAME

## BY POST

To register by post, please download and print out the appropriate registration form by visiting: [www.aame.co.uk](http://www.aame.co.uk) and clicking on Scientific Meeting. Alternatively you can fax your full name and a return fax number to 00 44 1534 631272 requesting a registration form.

If you are a member, please also include your membership number. Requests made without a membership number will be sent a non-member registration form.

After completing your form please post to:

**AAME Administration**  
**3D Performance**  
**Albert Quay**  
**St Helier**  
**Jersey**  
**JE2 3NE**

Please ensure that you enclose a signed cheque for full payment or complete the credit card information and sign the form before returning.

## BY FAX

If paying by credit card you can also fax your completed form to 00 44 1534 631272 (please ensure you send both sides of your form).

***Please note that registrations paid for by cheque will not be accepted by fax.***

## PAYMENT NOTES

Please take care when filling out a manual form to calculate the cost of each programme element and transfer this to the total column correctly, as errors could delay confirmation of your place. The processing of additional payments may incur an administration fee of £15.00.

## REGISTRATION CONFIRMATION

**Pre-registration will end at 5pm on Wednesday 1st April 2009.** Registration forms or online payments received after this date will not be processed.

Registrations of attendance at the venue can only be made after prior agreement with the administration team (via [aame@3dperformance.co.uk](mailto:aame@3dperformance.co.uk) or fax 00 44 1534 631272).

In order to minimise administrative costs, confirmation of registration will be sent by email (or by fax where email is not available). Please, therefore, provide a valid email address and/or fax number on your registration form. If you require **confirmation by post** please provide a **self-addressed envelope** when returning your form.

## REGISTRATION FEES

RATE	EARLY	STANDARD
Form Received:	On or before Friday 13 <sup>th</sup> Feb 2009	From Saturday 14 <sup>th</sup> Feb 2009
AAME / SAAME / CAA MEMBERS	£ 295.50 inc VAT per person	£ 310.50 inc VAT per person
NON MEMBER	£ 330.50 inc VAT per person	£ 345.50 inc VAT per person

To qualify for the early rate, registration forms and payment must have been **received** no later than **5pm on Friday 13<sup>th</sup> February 2009**. If you are registering by post please allow three working days for postal delivery.

Please note: back-dated cheques do not qualify for early registration fees.

### The registration fee for delegates includes:

- Full conference programme
- Your conference badge
- Conference booklet: itinerary, speakers' profiles and delegate list
- Car parking
- AGM on Sunday 5<sup>th</sup> April

#### Food and Beverage

- Tea, coffee and biscuits on arrival
- Mid morning coffee and biscuits
- Hot and cold buffet lunch
- Afternoon tea and biscuits
- Mineral water
- Complimentary tea, coffee and biscuits for the AGM

## AAME MEMBERSHIP

To qualify for the membership rate you must have paid your annual subscription fee of £30.00 valid for the period 1<sup>st</sup> June 2008 - 31<sup>st</sup> May 2009.

For membership details see [www.aame.co.uk](http://www.aame.co.uk) and click on Join/signup; click on Downloads for an application form.

For membership enquiries or to check your membership number please contact: [membership@aame.org.uk](mailto:membership@aame.org.uk)

## PAYMENT

3D Performance is the official event organiser of the 29<sup>th</sup> Annual Scientific Meeting. All administration including payment transactions will be managed by 3D Performance which is located in Jersey, Channel Islands.

Please note it is **3D Performance Jersey** that will appear on your bank or credit card statements and not AAME.

## PAYMENT METHODS

Please note that payment will be accepted in Pound Sterling only (GBP).

- Online:** Payments can be made by credit or debit card only  
**By Post:** Payment can be made by cheque or credit and debit card  
**By Fax:** Payment can be made by credit or debit card only

## **MAKING A CREDIT OR DEBIT CARD PAYMENT**

Payment can be made via one of the following cards:

Visa // MasterCard // Visa Delta // Maestro // Solo

If paying from overseas, please be aware that your card will be debited in Pound Sterling (GBP). AAME can not be held responsible for any fluctuations in the rate of exchange or charges made for the transaction.

## **PAYING BY CHEQUE**

For cheque payments, please make sure that you have correctly calculated the total and make your cheque payable to 'AAME Symposium Account'.

Please clearly mark the name of the delegate on the back of the cheque (and member number if a member) and post with your registration form.

## **CANCELLATION POLICY**

Please refer to the terms and conditions of booking by visiting: [www.aame.co.uk](http://www.aame.co.uk) and click on Scientific Meeting to download the terms and conditions of booking.

For online bookings, the terms and conditions are available on the form.

Please ensure that you have adequate insurance cover.

## ACCOMMODATION

This year all delegates are responsible for booking and paying for their own accommodation directly with Savill Court Hotel or at the hotel of your choice.

Please ensure you request your accommodation as early as possible as bedrooms are subject to availability at the time of booking and the hotels in this area can be busy at Easter.

## SAVILL COURT HOTEL ACCOMMODATION

All rooms have been refurbished to mirror the opulence of the hotel facade. Savill Court provides classic, executive, four poster bedrooms and executive suites which all have free broadband access. Many rooms have views over the hotel's gardens and wooded parkland.

### All rooms have:

- Full en-suite facilities
- Satellite television/ LCD televisions
- ISDN Lines
- Direct-dial telephone
- Trouser press
- Iron and ironing board
- Tea and coffee-making facilities
- Hospitality tray
- Hairdryer
- Mini Bars

### Available on request are:

- Accessible bedrooms for guests with disabilities
- 24-hour room service
- Early morning calls
- Newspaper delivery
- Dry-cleaning service
- Concierge services

All rooms are subject to availability.

**Bookings should be made directly with the hotel (see contact details below) and all usual cancellation policies will apply.**

For details of the leisure facilities please visit [www.macdonaldhotels.co.uk/savillcourt](http://www.macdonaldhotels.co.uk/savillcourt)

## SAVILL COURT ROOM RATES: AVAILABLE 3<sup>rd</sup> to the 5<sup>th</sup> APRIL 2009

A special conference rate has been negotiated on your behalf. **You must state that you are an AAME delegate in order to receive your preferential accommodation rate.**

Room Type	AAME Delegate B&B Rate per room per night
Standard 'classic' room, sole occupancy (standard rate: £ 210.00)	£ 110.00
Standard 'classic' room, double / twin occupancy (standard rate: £ 230.00)	£ 120.00
Executive room (standard rate: £ 250.00)	£ 140.00
Four Poster bedroom (standard rate £ 320.00)	£ 160.00

## SAVILL COURT HOTEL CONTACT DETAILS

To book accommodation, delegates should contact **Reservations** by the following methods:

### **Email**

1. Compose your email to [general.savillcourt@macdonald-hotels.co.uk](mailto:general.savillcourt@macdonald-hotels.co.uk) with 'AAME Scientific Meeting Delegate' in the subject line
2. Detail your exact accommodation requirement and leave your contact details
3. Savill Court will then contact you to secure your booking and collect credit card details
4. Once the payment is confirmed, Savill Court will send a confirmation email to you.

### **Telephone**

Contact the Reservations Department directly on **01784 485814**, stating that you are an AAME Delegate attending the AAME Scientific Meeting in April 2009 (to receive your preferential accommodation rate).

Should you experience any difficulty please telephone Sarah Penhallurick, Assistant Events Manager, on 00 44 (0) 1784 472000.

Savill Court Hotel & Spa  
Bishopsgate  
Great Windsor Park  
Surrey  
UK  
TW20 0XN

Telephone: 00 44 (0) 1784 472000

Fax: 00 44 (0) 1784 472200

Website: <http://www.macdonaldhotels.co.uk/savillcourt>

## OTHER ACCOMMODATION LOCALLY

Alternatively there are a number of other hotels available in the local area for you to book directly; below is a small selection. (Please note that all hotels are subject to availability at the time of booking. Hotels listed below are a guide only and AAME accept no responsibility for the booking or provision of services.)

FIVE & FOUR STAR HOTELS				
NAME	LOCATION	ROOMS	APPROX. DISTANCE FROM SAVILL COURT HOTEL	CONTACT DETAILS
Cliveden House (5 Star)	Taplow, Berkshire	39	12 miles	01628 668561 <a href="http://www.clivedenhouse.co.uk">www.clivedenhouse.co.uk</a>
Pennyhill Park Hotel & The Spa (5 Star)	Bagshot, Surrey	123	10 miles	01276 471774 <a href="http://www.pennyhillpark.co.uk">www.pennyhillpark.co.uk</a>
Harte and Garter Hotel and Spa (4 Star)	Windsor	79	4 miles	08446 008731 <a href="http://www.foliohotels.com/harteandgarter">www.foliohotels.com/harteandgarter</a>
Mercure Castle Windsor Hotel (4 Star)	Windsor	108	4 miles	01753 851577 <a href="http://www.mercure.com/gb/hotel-6618-mercure-castle-windsor/index.shtml">www.mercure.com/gb/hotel-6618-mercure-castle-windsor/index.shtml</a>

THREE STAR HOTELS				
NAME	LOCATION	ROOMS	APPROX. DISTANCE FROM SAVILL COURT HOTEL	CONTACT DETAILS
Beaumont House	Old Windsor	330	2 Miles	01753 640000 www.principal-hayley.com/windsor/beaumont-house/index.asp
Great Fosters Hotel	Egham	33	3 miles	01784 433822 www.greatfosters.co.uk
Sir Christopher Wren's House	Windsor	96	5 miles	01753 861354 www.sirchristopherwren.co.uk
Thames Riviera Hotel	Maidenhead	52	11 miles	0844 8559117 www.foliohotels.com/thamesriviera

## GETTING TO SAVILL COURT HOTEL

Savill Court is only 35 minutes from central London, only 7 miles from London's Heathrow Airport, within easy reach of both Gatwick and Luton Airport Terminals and easily accessible from the motorway network. There is ample complimentary car parking on site.

For further directions please visit:

[www.macdonaldhotels.co.uk/savillcourt/location/index.htm](http://www.macdonaldhotels.co.uk/savillcourt/location/index.htm)

### Directions From the M4

Exit at J6, signposted for Slough.

Join the A355 Windsor.

Continue on the dual carriageway for about 2 miles. At the roundabout take the exit for A308, signed for Staines. Drive on for 3 miles, passing through Windsor. Pass a BP garage on your left and a Harvester on your right. At the next roundabout, turn right onto the A328 (Priest Hill) heading towards Englefield Green.

From the top of Priest Hill turn right into Castle Hill Road then turn right into Bishopsgate Road.

Savill Court is approximately half a mile down the road, on the left.

### From the M25

Exit at J13 onto the A30, signed for Egham.

Turn right onto the A328, signed for Englefield Green. Drive through the village, going straight on at 2 mini-roundabouts.

Continue to the third mini-roundabout, go straight on, and immediately turn left into Bishopsgate Road.

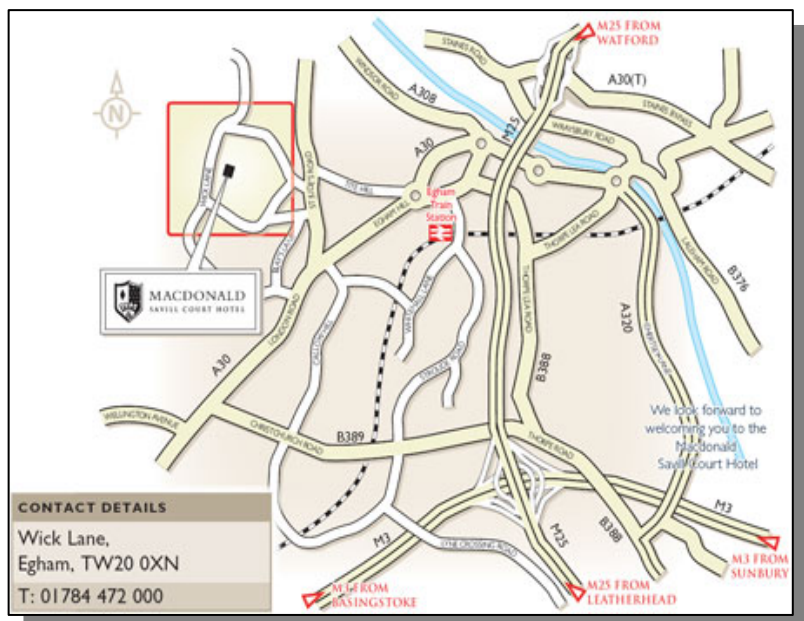
Savill Court is half a mile down the road, on the left.

### From the A30, travelling East

At the Englefield Green traffic-lights (between Sunningdale and Egham), turn left onto the A328, signed for Englefield Green. Drive through the village, going straight on at 2 mini-roundabouts.

Continue to the third mini-roundabout, go straight on, and immediately turn left into Bishopsgate Road.

Savill Court is half a mile down the road, on the left.



To plan your personal journey by **car** why not visit: <http://rp.rac.co.uk/routeplanner>

To plan your personal journey by **train** why not visit: [www.nationalrail.co.uk/planmyjourney](http://www.nationalrail.co.uk/planmyjourney)

Nearest main airport: London Heathrow. Approx 10 miles.  
(By car, Junction 13 from the North and Junction 12 from the South)

Nearest private airfield: Fair Oaks Airport (01276 857700), approx 10 miles.

Nearest helicopter landing: Fair Oaks Airport (01276 857700), approx 10 miles.

Nearest mainline train station: Egham, approx 2.5 miles. National Rail Enquiries: 08457 48 49 50

## THE LOCAL AREA

There's no shortage of things to see and do around Savill Court Hotel:

The hotel is only 35 minutes from central London, and 20 minutes from Windsor and Eton. The River Thames and Hampton Court are close by.

**Windsor** (our 2009 Partner Trip excursion) - Steeped in 1,000 years of history, the famous town of Windsor combines shopping, fine dining and leisure activities. Not forgetting Windsor Castle, which is the oldest and largest occupied castle in the world and Official Residence of Her Majesty The Queen. The Changing of the Guard is viewed as a highlight to any Windsor trip, departing from the high street on a daily basis throughout April from 10.30am.

**Eton** - Guided tours of the College are a fascinating experience and include the Cloisters, the College Chapel, the oldest classroom in the College and the Museum of Eton Life. Guided tours take place daily at 2.15pm and 3.15pm for individuals.

**River Thames** - You can take a leisurely cruise on a luxury passenger boat based on the River Thames with public trips from Windsor, Runnymede and Maidenhead. Choose from a short return trip or a full-day cruise.

**Hampton Court** - From Henry VIII's Great Hall to the World Famous Maze, Hampton Court can offer something for everyone. With guided costume tours and exhibitions, the Palace is open daily to visitors.

**The Savill Garden** - Within Windsor Great Park, Savill Garden covers some 35 acres and was formalised in 1932 by Sir Eric Savill. Today the garden is well established and is considered to be the finest of its type in the northern temperate region of the world, with the newly re-opened New Zealand Garden.

**Sunningdale Golf Club** - ranking as one of the premier clubs of England, it has never stooped to tricking up the course for major competition. Sunningdale is open to visitors all year round, however early booking is advisable. Please check the Club's website: [www.sunningdale-golfclub.co.uk](http://www.sunningdale-golfclub.co.uk).

### Ideas for Families:

#### Legoland

The UK's no.1 family attraction is within 20 minutes drive from the hotel (on the B3022 Windsor/Ascot road just 2 miles from Windsor town centre, SL4 4AY).

- Opening times based on April 08: 10am – 6pm.
- Admission fees as at October 08: 1 adult day ticket bought on the gate £35 / 1 adult day ticket bought online £32; 1 child or senior day ticket (children are classed as aged 3 to 16, & seniors 60+) bought on the gate £26; bought online £16 (children under 3 can enter for free)
- Queue buster option: Legoland provides Q-bots to rent for £10 each which allow you to reserve a place in a virtual queue line for your favourite rides without having to actually stand in line. Each Q-bot allows up to a maximum of six members of your party to queue together, however it will be set to the number of places you pay for. All normal ride restrictions, as advertised in the Park Guide and at all ride entrances, still apply. You can reserve a Q-bot in advance by going to the Legoland website.

[www.legoland.co.uk](http://www.legoland.co.uk)

(continued over page)

## Thorpe Park

Thorpe Park is within 20 minutes drive from Savill Court Hotel (situated between junctions 11 and 13 of the M25, although access from Junction 12 of the M25 is not possible. Thorpe Park, Staines Road, Chertsey, Surrey, KT16 8PN).

- Opening times based on April 08: 10am – 6pm
- Admission fees as at October 08: 1 adult day ticket bought on the gate £34 / 1 adult day ticket bought online £24; 1 child (children are classed as aged 12 and younger) day ticket bought on the gate £21; bought online £16; 1 senior day ticket bought on the gate £24; bought online £20.
- Queue buster option: Fastrack tickets can only be purchased online with an admission ticket. Fastrack tickets start at £4.00 in addition to the admission fee. Prices depend on the ride / rides grouped in the same category. (Individual Fastrack tickets are also available on the day for all Fastrack rides (excluding Stealth) at a cost of £3.00 each)

[www.thorpepark.com](http://www.thorpepark.com)

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## Chessington World of Aventures & Zoo

Chessington is just 2 miles from the A3 and M25 (junction 9 or 10). From the South, take M25 junction 9. From the North, take M25 junction 10. From London, take the A3 to Hook - Chessington is sign posted on the A243.

- Opening times based on October 08: 10am – 5pm
- Admission fees as at October 08: 1 adult day ticket bought on the gate £32 / 1 adult day ticket bought online £23; 1 child (children are classed as aged 12 and younger) day ticket bought on the gate £21; bought online £16; 1 senior day ticket bought on the gate £23; bought online £20.
- Queue buster option: you can purchase Express Passes which offer pre-allocated times on the top 6 rides including Dragons Fury, Vampire and Tomb Blaster. Express Passes start at £7.00 in addition to the admission fee.

[www.chessington.com](http://www.chessington.com)

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**NB Multi-park Tickets** are also available offering admission to two of the three above listed theme parks at a reduced rate. For more information, check out any of the above theme-parks' websites.

## SOCIAL PROGRAMME

FRIDAY 3<sup>rd</sup> APRIL 2009

The committee would be pleased to see you and your partner at the pre-meeting networking supper. A rolling buffet supper will be held in the Library from 18.30 - 21.30 at a cost of £49.95 per person.

If you would like to join us please complete the number of places required on your registration form.

SATURDAY 4<sup>th</sup> APRIL 2009

Following the meeting there will be the annual gala dinner which will be held in the Orangery at Savill Court. The evening provides a great opportunity to catch up with friends and colleagues. This year, Mr Mark Leech, Editor of the Prisons Handbook, will be the guest after-dinner speaker, which we hope you will appreciate. He has a wealth of fascinating stories, from ex-convict to converted crime-fighter. The committee looks forward to welcoming as many of you as possible.

Dress code for the evening will be Black Tie or national costume.

To book your places at a cost of £76.00 per person, please complete the number of places required on your registration form.

### ACCOMPANYING PERSONS TRIP



During the day on Saturday, a guided tour of Windsor Castle and St. George's Chapel, (founded in 1348 by Edward III), has been arranged for any accompanying persons to join. The trip includes coach transfers, entrance fees and a Blue Badge guided tour, followed by free time to lunch and shop around Windsor and Eton. Although lunch is not included in this day trip, Windsor and Eton have a wealth of good eateries: please find below a selection of recommended cafés and restaurants for you to pre-book should you so wish:

- **Brown's Bar & Brasserie:** high standard of classic & modern dishes; main courses from around £9.50  
[www.browns-restaurants.com/menu-windsor.php](http://www.browns-restaurants.com/menu-windsor.php)
- **Café Rouge:** classic French cuisine of a good standard for good value; 2 courses from £8.95  
[www.caferouge.co.uk/locations\\_restaurant.php?id=68](http://www.caferouge.co.uk/locations_restaurant.php?id=68)
- **Carluccio's Caffe:** authentic Italian food at sensible prices; paninis from £5.50, main dishes from £6.85  
[www.carluccios.com](http://www.carluccios.com)
- **Gilbey's Bar & Restaurant:** classic dishes with a contemporary twist; mains from £13.00, 2 courses from £14.75 [www.gilbeygroup.com/eton-home.htm](http://www.gilbeygroup.com/eton-home.htm)
- **River House Restaurant & Bar:** good contemporary pub food with riverside views; sandwiches & paninis from £7.95, main dishes from £11.95 [www.windsorpubco.co.uk/riverhouse.html](http://www.windsorpubco.co.uk/riverhouse.html)
- **Windsor Grill, (Anthony Worrall-Thompson):** simple, honest food; main courses from £12.95  
[www.awtrestaurants.com/windsor](http://www.awtrestaurants.com/windsor)
- **The Fat Duck, (Heston Blumenthal):** outside Windsor, (The High Street, Bray); a highly acclaimed restaurant, voted 2<sup>nd</sup> best restaurant in the world 2007. 3 course menus start at £94.00: [www.fatduck.co.uk](http://www.fatduck.co.uk)

The day finishes back at Savill Court Hotel for 4.30pm where tea will be served.

The cost of the trip is £59.50 per person. Please complete the number of places required on your registration form.

## QUESTIONS

**Questions regarding logistics, administration of the meeting or the online system please:**  
email Kate Cunningham on [aame@3dperformance.co.uk](mailto:aame@3dperformance.co.uk) or fax your queries to **00 44 1534 631272**.

(Please note that responses to your emails or faxes will be made during normal office hours, Monday - Friday, 0900 - 1700 hours).

**Questions about the scientific meeting programme please:** visit the [scientific meeting](#) pages at the AAME website: [www.aame.co.uk](http://www.aame.co.uk) or email: [scientificmeeting@aame.org.uk](mailto:scientificmeeting@aame.org.uk)